



**FREE SCHOOL MEALS GUIDE BOOK  
DIGITAL SUPERMARKET VOUCHERS**

MARCH 2020

# GUIDANCE FOR LOCAL AUTHORITIES

## Supporting schools with access to supplying free school lunches

Following on from Government guidance, Sodexo are here to help local authorities, schools, parents and students access free school lunches by supplying supermarket eVouchers, that can be spent locally to you.

We are working in partnership with Sodexo to distribute digital supermarket eVouchers via an online redemption platform for your parents to select their local supermarket including Sainsbury's, Asda, Morrisons and many more participating

**ASDA**

**Sainsbury's**

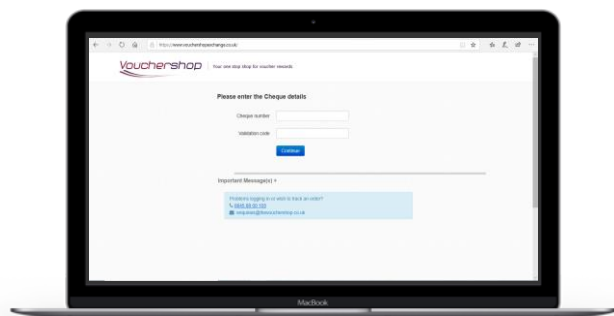
**Morrisons**  
Since 1899



# HOW IT ALL WORKS FOR PARENTS

**01** Parent receives their digital eVoucher cheque which will have their cheque number and validation code

**02** Parents go to [www.vouchershopexchange.co.uk](http://www.vouchershopexchange.co.uk) and enters their cheque number and validation code



**03** Parents then chooses which supermarket eVoucher they would like, you must spend your full cheque value at once. Parent then completes the form with their email address and submits the order.

**04** The eVoucher is sent instantly to the parent's email address, they then spend it instore either by presenting their mobile or printed version.

**All supermarkets have exclusions including alcohol, tobacco, lottery tickets and fuel - funds must be spent on essential supplies for children free school meal purposes**

**PLEASE NOTE – If your preferred Digital Supermarket Voucher option isn't listed on your first visit, please revisit the site later as Sodexo are constantly uploading more Digital Supermarket Voucher stock for Supermarket brands that are in high demand for Free School Meals**

**\*Please note that your Voucher Cheque Code is only valid for 3 months from the date issued**



**sodexo**  
QUALITY OF LIFE SERVICES

**THANK YOU!**

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